

# Deltek Project Information Management

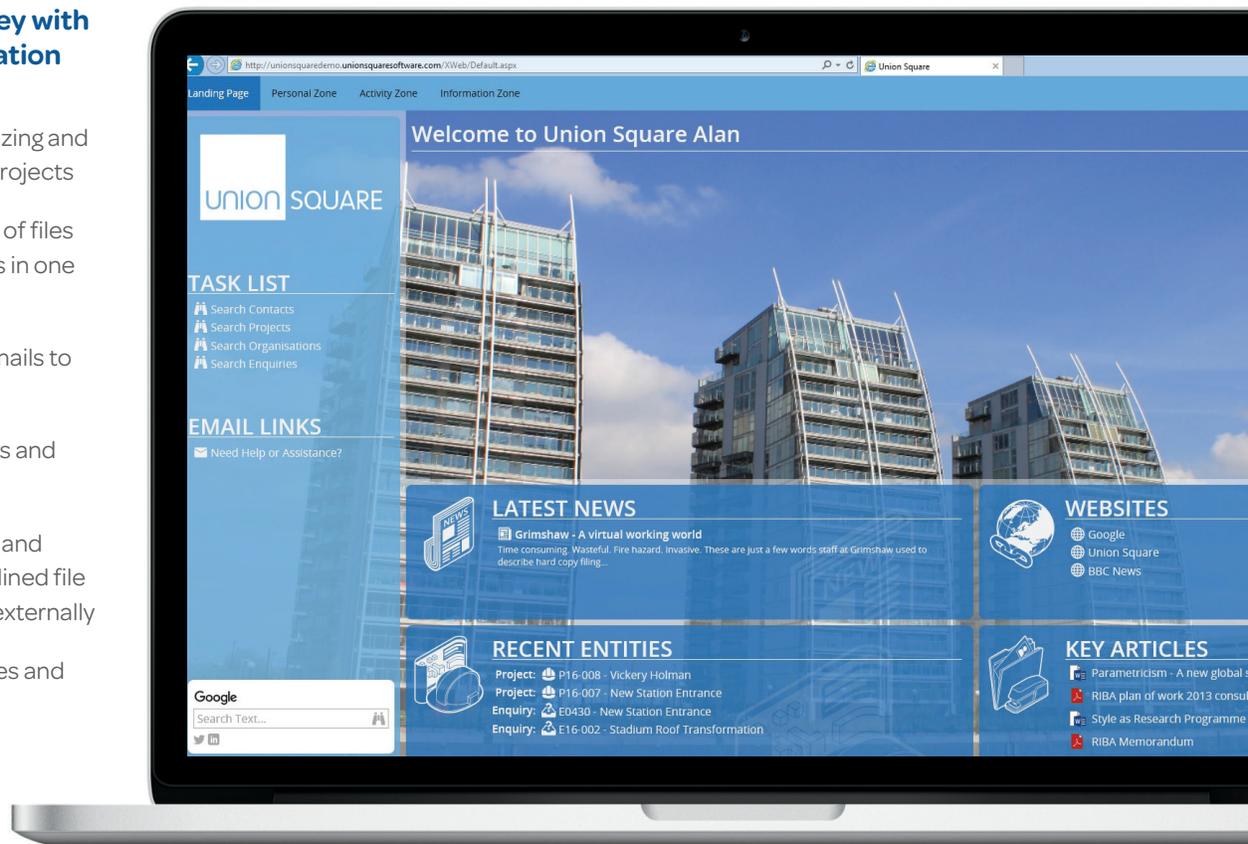
## *Access critical firm-wide and project information in one central location*

It's a competitive world out there and whether you're an architect, engineer or contractor, the need to organize project information effectively has never been more critical to your bottom line. Organized information saves you time, and saving time saves money. It's simple when you put it like that.

Deltek Project Information Management provides project management and collaboration tools designed to help employees access critical project information so they can keep teams connected throughout the entire project lifecycle. And, it goes beyond the project. Project Information Management helps firms organize hundreds of files across all aspects of their business in one central location, giving companies the organization, visibility and intelligence to run their businesses smarter.

### Save Time and Money with Centralized Information Management

- Spend less time organizing and more time executing projects
- Consolidate hundreds of files across all departments in one place
- Proactively manage emails to improve productivity
- Quickly find critical files and documents
- Improve collaboration and efficiency with streamlined file sharing internally and externally
- Secure your project files and intellectual property

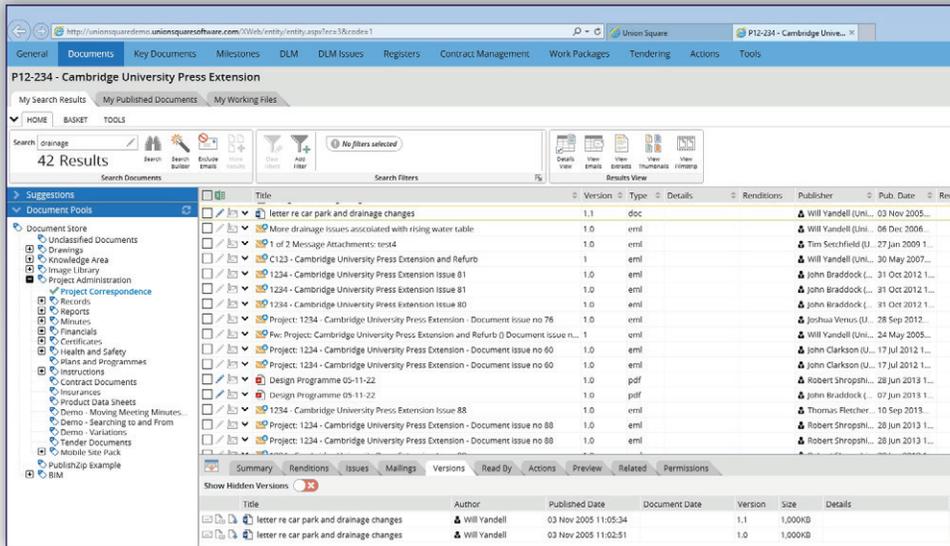
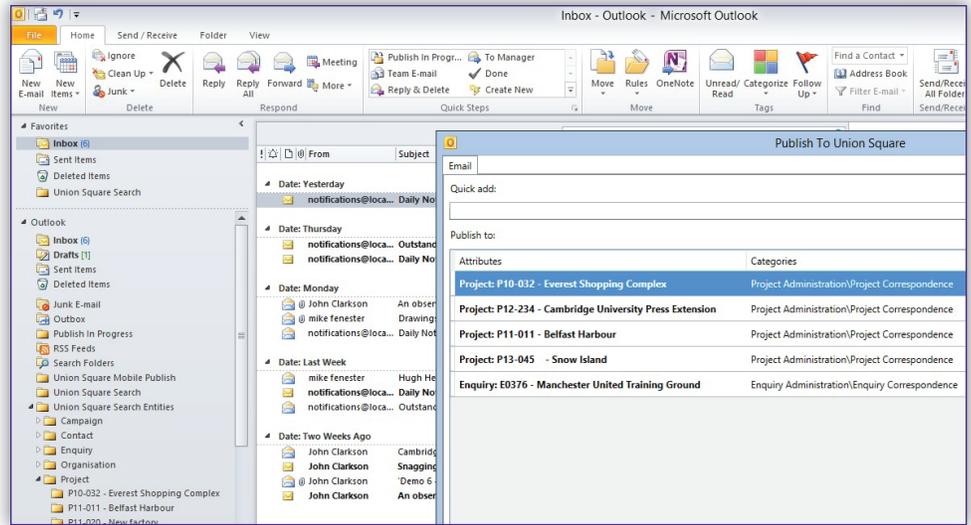


Information you need just a click away

## Proactively Manage Emails

*How inefficient are your email procedures?*

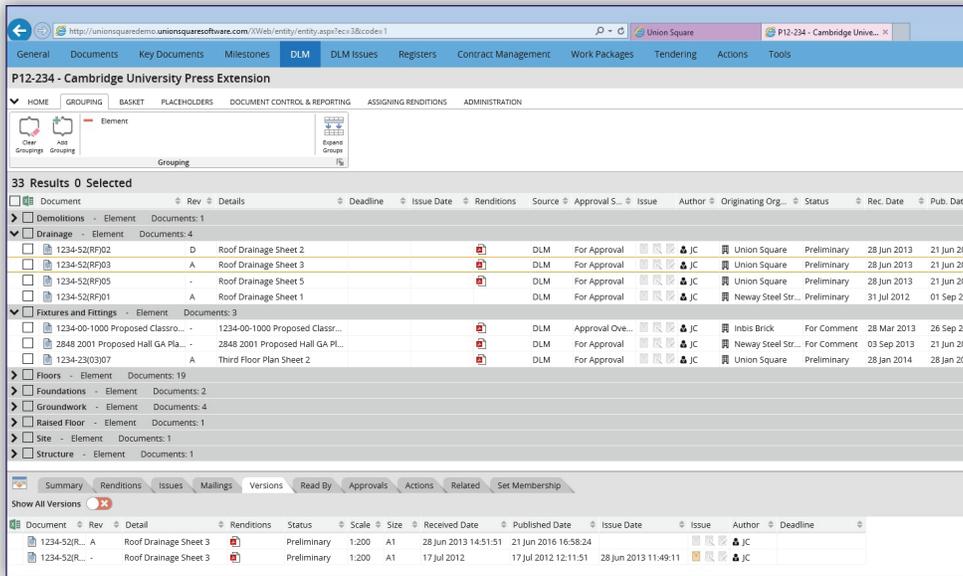
- Eliminate hours wasted every day managing and organizing project emails
- Keep email in a secure central location instead of multiple copies across the firm
- Leverage email to improve productivity, not impede project progress



## Simplify Document Management

*Are you wasting time while the competition races ahead?*

- Keep drawings, correspondence, submittals and more in one location that all team members can access
- Ensure team members are working on the most up-to-date files
- Quickly and easily find the files you need to keep deadlines on track



### Automate Drawing Management

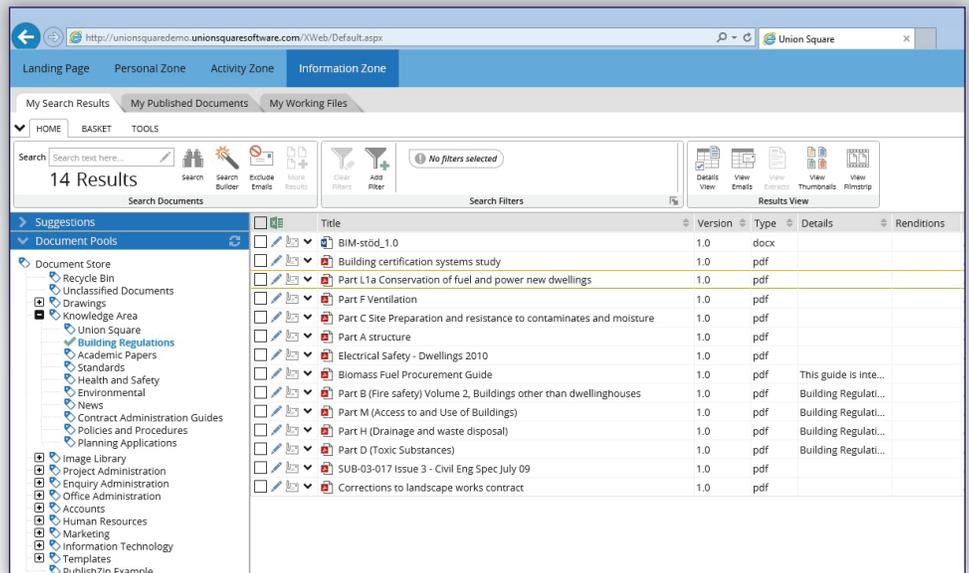
*What are your manual drawing distribution processes costing your firm?*

- Manage and control the entire drawing lifecycle from creation through document issues
- Automate revisions and issue drawings while maintaining control to eliminate administrative burdens
- Ensure drawing and document production is controlled and standards are maintained

### Manage Beyond the Project

*Is vital information easily accessible when needed?*

- Organize hundreds of critical business documents including HR forms, legal documents, management reports, firm policies and procedures, marketing collateral and much more in one central location
- Share important documents across the firm while maintaining security and control
- Turn your firm's intellectual property into an asset instead of a liability



## Take Information Management to the Next Level

Build on the power of Project Information Management with integrations and add-ins designed to help your firm move from chaos to calm.

- **Manage field work seamlessly** so you can keep tabs of everything that has been done or needs to be done at the site including uploading site photos, managing inspections, updating punch lists, redlining drawings and more with mobile access.
- **Integrate with your Deltek ERP** solution to manage schedules, budgets, resources and files for every project with Deltek.
- **With the Revit Connector**, gain efficiency and consistency in document production and distribution.
- **And more!** We'll help you identify the right solution to meet the specific needs of your firm.



### Have a question? Get in touch!

Learn how Deltek Project Information Management helps firms manage project-specific and firm-wide information as well as increase collaboration for all employees.

**Contact us today!**

Deltek is the leading global provider of enterprise software and information solutions for professional services firms and government contractors. For decades, we have delivered actionable insight that empowers our customers to unlock their business potential. 18,000 organizations and 2 million users in over 80 countries around the world rely on Deltek to research and identify opportunities, win new business, optimize resources, streamline operations, and deliver more profitable projects. **Deltek – Know more. Do more.®**

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